

**BY ELECTRONIC MAIL** 

September 25, 2017

Nickel Plate Nordic Club Box 777 – 650 Duncan Avenue W. Penticton, B.C. V2A 7N1

## Attention: Carolyn Buzikievich

Dear Sirs/Mesdames:

## Re: Nickel Plate Nordic Club (the "Society") Filing of annual report and transition

I am pleased to report that we have now filed the transition application for the Society, as instructed. Prior to filing the transition application we were required to file the 2017 annual report, so I have attended to that filing as well.

As these are complete, I have attached the following documents for your records:

- 1) Filed 2017 annual report;
- 2) Filed Transition Application;
- 3) Constitution upon transition;
- 4) Bylaws upon transition; and
- 5) Statement of directors and registered office.

I will ensure that Pat Dowler also receives copies of these documents as registered office for the Society. I think it makes the most sense for his office to continue filing the annual reports given that he has the records book for the Society.

As this matter is now complete, I attach my firm's account for services, which I trust you will find to be satisfactory.

SUITE 101 100 NANAIMO AVE. E. PENTICTON, BC, CANADA V2A 1M4 -AND-SUITE 500 666 BURRARD STREET VANCOUVER, BC, CANADA V6C 3P6

 DIRECT TEL:
 250-770-9024

 TOLL-FREE:
 1-888-492-0492

 FACSIMILE:
 1-866-823-7539

 EMAIL:
 ndh@phlawyers.com

Our File Number: 887-001

Please don't hesitate to let me know if you have any questions on any of the above.

Sincerely, PICHÉ HANDFORD LLP

Per:

Nicole D. Handford Law Corporation



# 2017 BC SOCIETY ANNUAL REPORT

BC Society • Societies Act

	CROSS COUNTRY SKI CLUB
ncorporation Number:	S0025083
usiness Number:	13677 3611 BC0001
iled Date and Time:	September 25, 2017 10:41 AM Pacific Time
nnual General Meeting (AGM) Date:	June 21, 2017
EGISTERED OFFICE ADDRESS INFORM	ATION
Delivery Address:	Mailing Address:
409 ELLIS STREET	409 ELLIS STREET
PENTICTON BC V2A 4M1	PENTICTON BC V2A 4M1
IRECTOR INFORMATION AS OF June 21	, 2017
Last Name, First Name Middle Name:	
BUZIKIEVICH, CAROLYN	
Delivery Address:	
10812 WALTERS RD SUMMERLAND BC V0H 1Z4	
Last Name, First Name Middle Name:	
JOHNSON, MICHELE	
Delivery Address:	
398 RIDGE RD	
PENTICTON BC V2A 8N7	
Last Name, First Name Middle Name:	
LESLIE, RICK	
Delivery Address:	
2685 NOYES ROAD	
NARAMATA BC VOH 1N0	
Last Name, First Name Middle Name:	
MATHESON, DAVE	
Delivery Address:	
101 - 248 SWIFT ST	
PENTICTON BC V2A 5W7	
Registries and Online Services	

#### Last Name, First Name Middle Name: MUMBY, RAY

Delivery Address:

175 AYRES CRESCENT PENTICTON BC V2A 6R3

Last Name, First Name Middle Name: MUSSELMAN-BELL, INGRID

**Delivery Address:** 

715 NARAMATA RD PENTICTON BC V2A 8T5

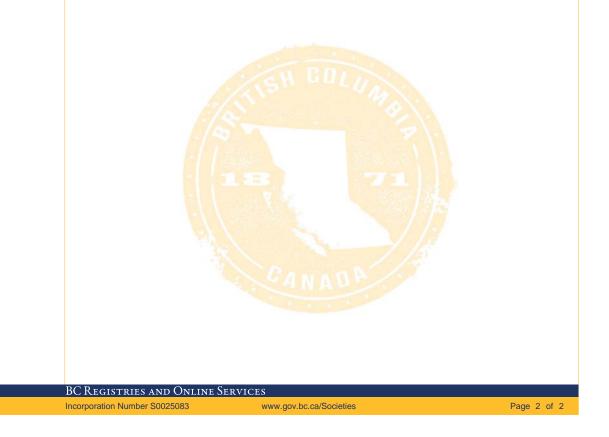
Last Name, First Name Middle Name: SUTHERLAND, JUDY

**Delivery Address:** 

351 BRAELOCH RD N KELOWNA BC V1W 4J2

## CERTIFICATION

I, Nicole Handford, certify that I have relevant knowledge of the society, and that I am authorized to make this filing.





BC Society • Societies Act

COLOMBIA					
CERTIFIED COPY	NAME OF SOCIETY: NICKEL PLATE CROSS COUNTRY SKI CLUB				
Of a document filed with the Province of British Columbia Registrar of Companies					
	Incorporation Number:		S0025083		
MINUT	Business Number:		13677 3611 BC0001		
CAROL PREST	Filed Date and Time:		September 25, 2017 10:49 AM P	acific lime	
	REGISTERED OFFICE ADDRESS INFORMATION				
	Delivery Address:		Mailing Address:		
	409 ELLIS STREET		409 ELLIS STREET		
	PENTICTON BC V2	A 4M1	PENTICTON BC V2A 4M1		
	DIRECTOR INFORMATION				
	Last Name, First Name Middle Name:				
	BUZIKIEVICH, CAR				
	Delivery Address:				
	10812 WALTERS R	D			
	SUMMERLAND BC	V0H 1Z4			
	Last Name, First Name Middle Name:				
	JOHNSON, MICHELE				
	Delivery Address:				
	398 RIDGE RD				
	PENTICTON BC V2	A 8N7			
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	LESLIE, RICK				
	Delivery Address:				
	2685 NOYES ROAD	TITE			
	NARAMATA BC VO	H 1N0			
	Last Name, First Name Middle Name:				
	MATHESON, DAVE				
	Delivery Address:				
	101 - 248 SWIFT ST	GAN.			
	PENTICTON BC V2	A 5W7			
	BC Registries and C				
	Incorporation Number S002508	33 www.gov.bc.ca/	Societies	Page 1 of 4	



BC Society • Societies Act

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**Delivery Address:** 

351 BRAELOCH RD N KELOWNA BC V1W 4J2



BC Registries and Online Services

Incorporation Number S0025083

www.gov.bc.ca/Societies

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BC Society • Societies Act

#### CONSTITUTION

#### NAME OF SOCIETY

NICKEL PLATE CROSS COUNTRY SKI CLUB

#### SOCIETY'S PURPOSES

1. The name of the Society is "Nickel Plate Cross Country Ski Club".

2. The purposes of the Society are:

a. To operate a charitable institution (without profits to its members) for the purposes of promoting and encouraging a healthy recreation and lifestyle for its members and the general public through cross country skiing by developing cross country ski programs, trails, facilities and events for its members and the general public and educating children, seniors, leaders, coaches, officials, skiers and others in the elements of cross country skiing;

b. To operate as a charitable organization and to receive charitable donations in support of the purposes of the Society by way of cash, services, properties or otherwise;

c. To apply for all lawful and necessary grants and aid to assist the Society in furthering its purposes;

d. For the purposes aforesaid, to enter into contracts with any person, persons, society or corporation, municipal or other authorities;

e. For the purposes aforesaid, to raise funds by appeals to the public and by organizing and carrying out such programs for raising funds as the directors may determine and which by law are permitted to be held, and to that end, to enter into contracts with any person, corporation, municipal or other authorities or government;

f. For the purposes aforesaid, to solicit grants and to borrow monies from any person, society, corporation, municipal or the authorities or government, and to mortgage, pledge or otherwise hypothecate the property of the Society, both real and personal to secure loans and interest thereon.

BC Registries and Online Services

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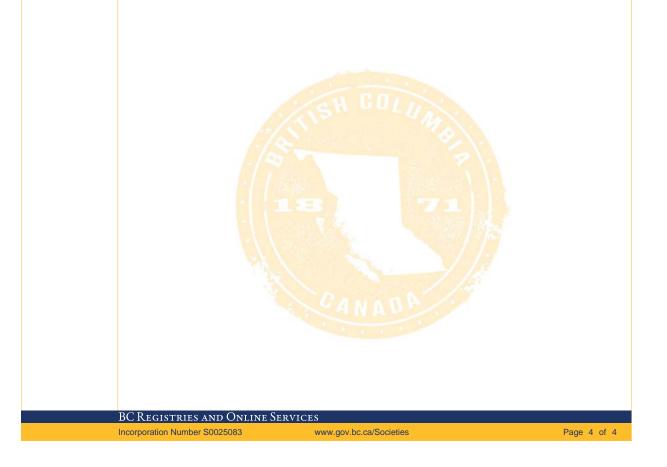
Page 3 of 4



BC Society • Societies Act

## CERTIFICATION

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#### Part 1 — Interpretation

- 1 (1) In these bylaws, unless the context otherwise requires:
  - "directors" means the directors of the society for the time being;
  - "Society Act " means the Society Act of British Columbia from time to time in force and all amendments to it;
  - "registered address" of a member means the member's address as recorded in the register of members.
  - (2) The definitions in the Society Act on the date these bylaws become effective apply to these bylaws.
- 2 Words importing the singular include the plural and vice versa, and words importing a male person include a female person and a corporation.

Part 2 — Membership

- 3 The members of the society are the applicants for incorporation of the society, and those persons who subsequently become members, in accordance with these bylaws and, in either case, have not ceased to be members.
- 4 A person may apply to the directors for membership in the society and on acceptance by the directors is a member.
- 5 Every member must uphold the constitution and comply with these bylaws.
- 6 The amount of the first annual membership dues must be determined by the directors and after that the annual membership dues must be determined at the annual general meeting of the society.
- 7 A person ceases to be a member of the society
  - (a) by delivering his or her resignation in writing to the secretary of the society or by mailing or delivering it to the address of the society,
  - (b) on his or her death or, in the case of a corporation, on dissolution,
  - (c) on being expelled, or
  - (d) on having been a member not in good standing for 12 consecutive months.

- 8 (1) A member may be expelled by a special resolution of the members passed at a general meeting.
  - (2) The notice of special resolution for expulsion must be accompanied by a brief statement of the reasons for the proposed expulsion.
  - (3) The person who is the subject of the proposed resolution for expulsion must be given an opportunity to be heard at the general meeting before the special resolution is put to a vote.
- 9 All members are in good standing except a member who has failed to pay his or her current annual membership fee, or any other subscription or debt due and owing by the member to the society, and the member is not in good standing so long as the debt remains unpaid.

#### Part 3 — Meetings of Members

- 10 General meetings of the society must be held at the time and place, in accordance with the Society Act, that the directors decide.
- 11 Every general meeting, other than an annual general meeting, is an extraordinary general meeting.
- 12 The directors may, when they think fit, convene an extraordinary general meeting.
- 13 (1) Notice of a general meeting must specify the place, day and hour of the meeting, and, in case of special business, the general nature of that business.
  - (2) The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the members entitled to receive notice does not invalidate proceedings at that meeting.
- 14 The first annual general meeting of the society must be held not more than 15 months after the date of incorporation and after that an annual general meeting must be held at least once in every calendar year and not more than 15 months after the holding of the last preceding annual general meeting.
- Part 4 Proceedings at General Meetings
- 15 Special business is
  - (a) all business at an extraordinary general meeting except the adoption of rules of order, and

- (b) all business conducted at an annual general meeting, except the following:
  - (i) the adoption of rules of order;
  - (ii) the consideration of the financial statements;
  - (iii) the report of the directors;
  - (iv) the report of the auditor, if any;
  - (v) the election of directors;
  - (vi) the appointment of the auditor, if required;
  - (vii) the other business that, under these bylaws, ought to be conducted at an annual general meeting, or business that is brought under consideration by the report of the directors issued with the notice convening the meeting.
- 16 (1) Business, other than the election of a chair and the adjournment or termination of the meeting, must not be conducted at a general meeting at a time when a quorum is not present.
  - (2) If at any time during a general meeting there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.
  - (3) A quorum is 3 members present or a greater number that the members may determine at a general meeting.
- 17 If within 30 minutes from the time appointed for a general meeting a quorum is not present, the meeting, if convened on the requisition of members, must be terminated, but in any other case, it must stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the members present constitute a quorum.
- 18 Subject to bylaw 19, the president of the society, the vice president or, in the absence of both, one of the other directors present, must preside as chair of a general meeting.
- 19 If at a general meeting

- (a) there is no president, vice president or other director present within 15 minutes after the time appointed for holding the meeting, or
- (b) the president and all the other directors present are unwilling to act as the chair,

the members present must choose one of their number to be the chair.

- 20 (1) A general meeting may be adjourned from time to time and from place to place, but business must not be conducted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
  - (2) When a meeting is adjourned for 10 days or more, notice of the adjourned meeting must be given as in the case of the original meeting.
  - (3) Except as provided in this bylaw, it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned general meeting.
- 21 (1) A resolution proposed at a meeting need not be seconded, and the chair of a meeting may move or propose a resolution.
  - (2) In the case of a tie vote, the chair does not have a casting or second vote in addition to the vote to which he or she may be entitled as a member, and the proposed resolution does not pass.
- 22 (1) A member in good standing present at a meeting of members is entitled to one vote.
  - (2) Voting is by show of hands.
  - (3) Voting by proxy is not permitted.
- 23 A corporate member may vote by its authorized representative, who is entitled to speak and vote, and in all other respects exercise the rights of a member, and that representative must be considered as a member for all purposes with respect to a meeting of the society.

#### Part 5 — Directors and Officers

24 (1) The directors may exercise all the powers and do all the acts and things that the society may exercise and do, and that are not by these bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the society in a general meeting, but subject, nevertheless, to

- (a) all laws affecting the society,
- (b) these bylaws, and
- (c) rules, not being inconsistent with these bylaws, that are made from time to time by the society in a general meeting.
- (2) A rule, made by the society in a general meeting, does not invalidate a prior act of the directors that would have been valid if that rule had not been made.
- 25 (1) The president, vice president, secretary, treasurer and one or more other persons are the directors of the society.
  - (2) The number of directors must be 5 or a greater number determined from time to time at a general meeting.
- 26 (1) The directors must retire from office at each annual general meeting when their successors are elected.
  - (2) Separate elections must be held for each office to be filled.
  - (3) An election may be by acclamation, otherwise it must be by ballot.
  - (4) If a successor is not elected, the person previously elected or appointed continues to hold office.
- 27 (1) The directors may at any time and from time to time appoint a member as a director to fill a vacancy in the directors.
  - (2) A director so appointed holds office only until the conclusion of the next annual general meeting of the society, but is eligible for re-election at the meeting.
- 28 (1) If a director resigns his or her office or otherwise ceases to hold office, the remaining directors must appoint a member to take the place of the former director.
  - (2) An act or proceeding of the directors is not invalid merely because there are less than the prescribed number of directors in office.
- 29 The members may, by special resolution, remove a director, before the expiration of his or her term of office, and may elect a successor to complete the term of office.
- 30 A director must not be remunerated for being or acting as a director but a director must be reimbursed for all expenses necessarily and reasonably incurred by the director while engaged in the affairs of the society.

#### Part 6 — Proceedings of Directors

- 31 (1) The directors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
  - (2) The directors may from time to time set the quorum necessary to conduct business, and unless so set the quorum is a majority of the directors then in office.
  - (3) The president is the chair of all meetings of the directors, but if at a meeting the president is not present within 30 minutes after the time appointed for holding the meeting, the vice president must act as chair, but if neither is present the directors present may choose one of their number to be the chair at that meeting.
  - (4) A director may at any time, and the secretary, on the request of a director, must, convene a meeting of the directors.
- 32 (1) The directors may delegate any, but not all, of their powers to committees consisting of the director or directors as they think fit.
  - (2) A committee so formed in the exercise of the powers so delegated must conform to any rules imposed on it by the directors, and must report every act or thing done in exercise of those powers to the earliest meeting of the directors held after the act or thing has been done.
- 33 A committee must elect a chair of its meetings, but if no chair is elected, or if at a meeting the chair is not present within 30 minutes after the time appointed for holding the meeting, the directors present who are members of the committee must choose one of their number to be the chair of the meeting.
- 34 The members of a committee may meet and adjourn as they think proper.
- 35 For a first meeting of directors held immediately following the appointment or election of a director or directors at an annual or other general meeting of members, or for a meeting of the directors at which a director is appointed to fill a vacancy in the directors, it is not necessary to give notice of the meeting to the newly elected or appointed director or directors for the meeting to be constituted, if a quorum of the directors is present.
- 36 A director who may be absent temporarily from British Columbia may send or deliver to the address of the society a waiver of notice, which may be by letter, telegram, telex or cable, of any meeting of the directors and may at any time withdraw the waiver, and until the waiver is withdrawn,

- (a) a notice of meeting of directors is not required to be sent to that director, and
- (b) any and all meetings of the directors of the society, notice of which has not been given to that director, if a quorum of the directors is present, are valid and effective.
- 37 (1) Questions arising at a meeting of the directors and committee of directors must be decided by a majority of votes.
  - (2) In the case of a tie vote, the chair does not have a second or casting vote.
- 38 A resolution proposed at a meeting of directors or committee of directors need not be seconded, and the chair of a meeting may move or propose a resolution.
- 39 A resolution in writing, signed by all the directors and placed with the minutes of the directors, is as valid and effective as if regularly passed at a meeting of directors.

Part 7 — Duties of Officers

- 40 (1) The president presides at all meetings of the society and of the directors.
  - (2) The president is the chief executive officer of the society and must supervise the other officers in the execution of their duties.
- 41 The vice president must carry out the duties of the president during the president's absence.
- 42 The secretary must do the following:
  - (a) conduct the correspondence of the society;
  - (b) issue notices of meetings of the society and directors;
  - (c) keep minutes of all meetings of the society and directors;
  - (d) have custody of all records and documents of the society except those required to be kept by the treasurer;
  - (e) have custody of the common seal of the society;
  - (f) maintain the register of members.
- 43 The treasurer must
  - (a) keep the financial records, including books of account, necessary to comply with the Society Act, and

- (b) render financial statements to the directors, members and others when required.
- 44 (1) The offices of secretary and treasurer may be held by one person who is to be known as the secretary treasurer.
  - (2) If a secretary treasurer holds office, the total number of directors must not be less than 5 or the greater number that may have been determined under bylaw 25 (2).
- 45 In the absence of the secretary from a meeting, the directors must appoint another person to act as secretary at the meeting.

Part 8 — Seal

- 46 The directors may provide a common seal for the society and may destroy a seal and substitute a new seal in its place.
- 47 The common seal must be affixed only when authorized by a resolution of the directors and then only in the presence of the persons specified in the resolution, or if no persons are specified, in the presence of the president and secretary or president and secretary treasurer.

Part 9 — Borrowing

- 48 In order to carry out the purposes of the society the directors may, on behalf of and in the name of the society, raise or secure the payment or repayment of money in the manner they decide, and, in particular but without limiting that power, by the issue of debentures.
- 49 A debenture must not be issued without the authorization of a special resolution.
- 50 The members may, by special resolution, restrict the borrowing powers of the directors, but a restriction imposed expires at the next annual general meeting.

Part 10 — Auditor

- 51 This Part applies only if the society is required or has resolved to have an auditor.
- 52 The first auditor must be appointed by the directors who must also fill all vacancies occurring in the office of auditor.
- 53 At each annual general meeting the society must appoint an auditor to hold office until the auditor is re-elected or a successor is elected at the next annual general meeting.

- 54 An auditor may be removed by ordinary resolution.
- 55 An auditor must be promptly informed in writing of the auditor's appointment or removal.
- 56 A director or employee of the society must not be its auditor.
- 57 The auditor may attend general meetings.

Part 11 - Notices to Members

- 58 A notice may be given to a member, either personally or by mail to the member at the member's registered address.
- 59 A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle.
- 60 (1) Notice of a general meeting must be given to
  - (a) every member shown on the register of members on the day notice is given, and
  - (b) the auditor, if Part 10 applies.
  - (2) No other person is entitled to receive a notice of a general meeting.

Part 12 — Bylaws

- 61 On being admitted to membership, each member is entitled to, and the society must give the member without charge, a copy of the constitution and bylaws of the society.
- 62 These bylaws must not be altered or added to except by special resolution.
- 63 The Society shall carry on works exclusively of a charitable nature. This clause was previously unalterable.
- 64. Upon wind-up or dissolution of the Society the assets remaining after the payment of all costs, charges and expenses properly incurred in the wind-up, including the remuneration of a liquidator, and after payment to employees of the Society of any arrears of salaries or wages, and after payment of any other debts of the Society, shall be distributed to a charitable organization (or organizations) in Canada, registered under the provisions of the Income Tax Act, which shall be designated by the Board of Directors. This provision was previously unalterable.

65. The Society shall be carried on without purposes of gain for its members, and no part of any income of the Society shall be payable or otherwise available for the personal benefit of the members thereof, and any profits or other accretions to the Society shall be used for promoting its purposes. This provision was previously unalterable.

CERTIFIED COPY Of a document filed with the Province of British Columbia Registrar of Companies

## Part 1 — Interpretation



1 (1) In these bylaws, unless the context otherwise requires:

"directors" means the directors of the society for the time being;

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#### Part 2 — Membership

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## Part 4 — Proceedings at General Meetings

- 15 Special business is
  - (a) all business at an extraordinary general meeting except the adoption of rules of order, and

- (b) all business conducted at an annual general meeting, except the following:
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  - (iii) the report of the directors;
  - (iv) the report of the auditor, if any;
  - (v) the election of directors;
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- 16 (1) Business, other than the election of a chair and the adjournment or termination of the meeting, must not be conducted at a general meeting at a time when a quorum is not present.
  - (2) If at any time during a general meeting there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.
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- 17 If within 30 minutes from the time appointed for a general meeting a quorum is not present, the meeting, if convened on the requisition of members, must be terminated, but in any other case, it must stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the members present constitute a quorum.
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- 19 If at a general meeting

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#### Part 5 — Directors and Officers

24 (1) The directors may exercise all the powers and do all the acts and things that the society may exercise and do, and that are not by these bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the society in a general meeting, but subject, nevertheless, to

- (a) all laws affecting the society,
- (b) these bylaws, and
- (c) rules, not being inconsistent with these bylaws, that are made from time to time by the society in a general meeting.
- (2) A rule, made by the society in a general meeting, does not invalidate a prior act of the directors that would have been valid if that rule had not been made.
- 25 (1) The president, vice president, secretary, treasurer and one or more other persons are the directors of the society.
  - (2) The number of directors must be 5 or a greater number determined from time to time at a general meeting.
- 26 (1) The directors must retire from office at each annual general meeting when their successors are elected.
  - (2) Separate elections must be held for each office to be filled.
  - (3) An election may be by acclamation, otherwise it must be by ballot.
  - (4) If a successor is not elected, the person previously elected or appointed continues to hold office.
- 27 (1) The directors may at any time and from time to time appoint a member as a director to fill a vacancy in the directors.
  - (2) A director so appointed holds office only until the conclusion of the next annual general meeting of the society, but is eligible for re-election at the meeting.
- 28 (1) If a director resigns his or her office or otherwise ceases to hold office, the remaining directors must appoint a member to take the place of the former director.
  - (2) An act or proceeding of the directors is not invalid merely because there are less than the prescribed number of directors in office.
- 29 The members may, by special resolution, remove a director, before the expiration of his or her term of office, and may elect a successor to complete the term of office.
- 30 A director must not be remunerated for being or acting as a director but a director must be reimbursed for all expenses necessarily and reasonably incurred by the director while engaged in the affairs of the society.

#### Part 6 — Proceedings of Directors

- 31 (1) The directors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
  - (2) The directors may from time to time set the quorum necessary to conduct business, and unless so set the quorum is a majority of the directors then in office.
  - (3) The president is the chair of all meetings of the directors, but if at a meeting the president is not present within 30 minutes after the time appointed for holding the meeting, the vice president must act as chair, but if neither is present the directors present may choose one of their number to be the chair at that meeting.
  - (4) A director may at any time, and the secretary, on the request of a director, must, convene a meeting of the directors.
- 32 (1) The directors may delegate any, but not all, of their powers to committees consisting of the director or directors as they think fit.
  - (2) A committee so formed in the exercise of the powers so delegated must conform to any rules imposed on it by the directors, and must report every act or thing done in exercise of those powers to the earliest meeting of the directors held after the act or thing has been done.
- 33 A committee must elect a chair of its meetings, but if no chair is elected, or if at a meeting the chair is not present within 30 minutes after the time appointed for holding the meeting, the directors present who are members of the committee must choose one of their number to be the chair of the meeting.
- 34 The members of a committee may meet and adjourn as they think proper.
- 35 For a first meeting of directors held immediately following the appointment or election of a director or directors at an annual or other general meeting of members, or for a meeting of the directors at which a director is appointed to fill a vacancy in the directors, it is not necessary to give notice of the meeting to the newly elected or appointed director or directors for the meeting to be constituted, if a quorum of the directors is present.
- 36 A director who may be absent temporarily from British Columbia may send or deliver to the address of the society a waiver of notice, which may be by letter, telegram, telex or cable, of any meeting of the directors and may at any time withdraw the waiver, and until the waiver is withdrawn,

- (a) a notice of meeting of directors is not required to be sent to that director, and
- (b) any and all meetings of the directors of the society, notice of which has not been given to that director, if a quorum of the directors is present, are valid and effective.
- 37 (1) Questions arising at a meeting of the directors and committee of directors must be decided by a majority of votes.
  - (2) In the case of a tie vote, the chair does not have a second or casting vote.
- 38 A resolution proposed at a meeting of directors or committee of directors need not be seconded, and the chair of a meeting may move or propose a resolution.
- 39 A resolution in writing, signed by all the directors and placed with the minutes of the directors, is as valid and effective as if regularly passed at a meeting of directors.

#### Part 7 — Duties of Officers

- 40 (1) The president presides at all meetings of the society and of the directors.
  - (2) The president is the chief executive officer of the society and must supervise the other officers in the execution of their duties.
- 41 The vice president must carry out the duties of the president during the president's absence.
- 42 The secretary must do the following:
  - (a) conduct the correspondence of the society;
  - (b) issue notices of meetings of the society and directors;
  - (c) keep minutes of all meetings of the society and directors;
  - (d) have custody of all records and documents of the society except those required to be kept by the treasurer;
  - (e) have custody of the common seal of the society;
  - (f) maintain the register of members.
- 43 The treasurer must
  - (a) keep the financial records, including books of account, necessary to comply with the *Society Act*, and

- (b) render financial statements to the directors, members and others when required.
- 44 (1) The offices of secretary and treasurer may be held by one person who is to be known as the secretary treasurer.
  - (2) If a secretary treasurer holds office, the total number of directors must not be less than 5 or the greater number that may have been determined under bylaw 25 (2).
- 45 In the absence of the secretary from a meeting, the directors must appoint another person to act as secretary at the meeting.

## Part 8 — Seal

- 46 The directors may provide a common seal for the society and may destroy a seal and substitute a new seal in its place.
- 47 The common seal must be affixed only when authorized by a resolution of the directors and then only in the presence of the persons specified in the resolution, or if no persons are specified, in the presence of the president and secretary or president and secretary treasurer.

## Part 9 — Borrowing

- 48 In order to carry out the purposes of the society the directors may, on behalf of and in the name of the society, raise or secure the payment or repayment of money in the manner they decide, and, in particular but without limiting that power, by the issue of debentures.
- 49 A debenture must not be issued without the authorization of a special resolution.
- 50 The members may, by special resolution, restrict the borrowing powers of the directors, but a restriction imposed expires at the next annual general meeting.

## Part 10 – Auditor

- 51 This Part applies only if the society is required or has resolved to have an auditor.
- 52 The first auditor must be appointed by the directors who must also fill all vacancies occurring in the office of auditor.
- 53 At each annual general meeting the society must appoint an auditor to hold office until the auditor is re-elected or a successor is elected at the next annual general meeting.

- 54 An auditor may be removed by ordinary resolution.
- 55 An auditor must be promptly informed in writing of the auditor's appointment or removal.
- 56 A director or employee of the society must not be its auditor.
- 57 The auditor may attend general meetings.

#### Part 11 – Notices to Members

- 58 A notice may be given to a member, either personally or by mail to the member at the member's registered address.
- 59 A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle.
- 60 (1) Notice of a general meeting must be given to
  - (a) every member shown on the register of members on the day notice is given, and
  - (b) the auditor, if Part 10 applies.
  - (2) No other person is entitled to receive a notice of a general meeting.

#### Part 12 – Bylaws

- 61 On being admitted to membership, each member is entitled to, and the society must give the member without charge, a copy of the constitution and bylaws of the society.
- 62 These bylaws must not be altered or added to except by special resolution.
- 63 The Society shall carry on works exclusively of a charitable nature. This clause was previously unalterable.
- 64. Upon wind-up or dissolution of the Society the assets remaining after the payment of all costs, charges and expenses properly incurred in the wind-up, including the remuneration of a liquidator, and after payment to employees of the Society of any arrears of salaries or wages, and after payment of any other debts of the Society, shall be distributed to a charitable organization (or organizations) in Canada, registered under the provisions of the *Income Tax Act*, which shall be designated by the Board of Directors. This provision was previously unalterable.

65. The Society shall be carried on without purposes of gain for its members, and no part of any income of the Society shall be payable or otherwise available for the personal benefit of the members thereof, and any profits or other accretions to the Society shall be used for promoting its purposes. This provision was previously unalterable.



#### CONSTITUTION

**BC Society • Societies Act** 

#### NAME OF SOCIETY: NICKEL PLATE CROSS COUNTRY SKI CLUB

CERTIFIED COPY Of a document filed with the Province of British Columbia Registrar of Companies



Incorporation Number: Business Number: Filed Date and Time: S0025083 13677 3611 BC0001 September 25, 2017 10:49 AM Pacific Time

The name of the Society is NICKEL PLATE CROSS COUNTRY SKI CLUB

The purposes of the Society are:

1. The name of the Society is "Nickel Plate Cross Country Ski Club".

2. The purposes of the Society are:

a. To operate a charitable institution (without profits to its members) for the purposes of promoting and encouraging a healthy recreation and lifestyle for its members and the general public through cross country skiing by developing cross country ski programs, trails, facilities and events for its members and the general public and educating children, seniors, leaders, coaches, officials, skiers and others in the elements of cross country skiing;

b. To operate as a charitable organization and to receive charitable donations in support of the purposes of the Society by way of cash, services, properties or otherwise;

c. To apply for all lawful and necessary grants and aid to assist the Society in furthering its purposes;
 d. For the purposes aforesaid, to enter into contracts with any person, persons, society or corporation, municipal or other authorities;

e. For the purposes aforesaid, to raise funds by appeals to the public and by organizing and carrying out such programs for raising funds as the directors may determine and which by law are permitted to be held, and to that end, to enter into contracts with any person, corporation, municipal or other authorities or government;

f. For the purposes aforesaid, to solicit grants and to borrow monies from any person, society, corporation, municipal or the authorities or government, and to mortgage, pledge or otherwise hypothecate the property of the Society, both real and personal to secure loans and interest thereon.

BC Registries and Online Services

Incorporation Number S0025083

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## STATEMENT OF DIRECTORS AND REGISTERED OFFICE

**BC Society • Societies Act** 

## NAME OF SOCIETY: NICKEL PLATE CROSS COUNTRY SKI CLUB

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Incorporation Number: Business Number: Filed Date and Time: S0025083 13677 3611 BC0001 September 25, 2017 10:49 AM Pacific Time

#### **REGISTERED OFFICE ADDRESS INFORMATION**

Delivery Address: 409 ELLIS STREET PENTICTON BC V2A 4M1 Mailing Address: 409 ELLIS STREET PENTICTON BC V2A 4M1

#### DIRECTOR INFORMATION

Last Name, First Name Middle Name: BUZIKIEVICH, CAROLYN

#### **Delivery Address:**

10812 WALTERS RD SUMMERLAND BC V0H 1Z4

Last Name, First Name Middle Name: JOHNSON, MICHELE

Delivery Address: 398 RIDGE RD PENTICTON BC V2A 8N7

Last Name, First Name Middle Name: LESLIE, RICK

#### **Delivery Address:**

2685 NOYES ROAD NARAMATA BC VOH 1N0

Last Name, First Name Middle Name: MATHESON, DAVE

#### **Delivery Address:**

101 - 248 SWIFT ST PENTICTON BC V2A 5W7

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## STATEMENT OF DIRECTORS AND REGISTERED OFFICE

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#### Last Name, First Name Middle Name: MUMBY, RAY

#### **Delivery Address:**

175 AYRES CRESCENT PENTICTON BC V2A 6R3

#### Last Name, First Name Middle Name: MUSSELMAN-BELL, INGRID

**Delivery Address:** 

715 NARAMATA RD PENTICTON BC V2A 8T5

#### Last Name, First Name Middle Name: SUTHERLAND, JUDY

#### **Delivery Address:**

351 BRAELOCH RD N KELOWNA BC V1W 4J2



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